

## Church and Hall Fabric - PCC Report March 2024

Having taken over the role as Maintenance Coordinator along with a 17 page 'to-do' list, I have been working with Paul Owen to work through the list. The list is now split into Volunteer activities and Contractor activities.

The following list covers the main areas of work in the last 12 months:

1. ~70 wooden parquet blocks at various places on the church floor have been glued back in place. The original bitumen fixing material is starting to dry out, and this will remain an ongoing maintenance task.
2. Clearing the debris around the back of the church hall to make a clear and safe path to the office. (Carried out twice)
3. A new gate was made and fitted to the children's play area.
4. Sealant around the windows in the Youth Room has been repaired.
5. Repair and cleaning of the wheelchair in the church porch (including a new innertube).
6. Cabling for the AV system has been weather sealed where it enters the building.
7. The flat roof above the disabled toilet has been sealed and a long-term solution / repair carried out by a contractor. The ceiling has been replaced, made good and the entire room has been repainted.
8. The white lining in the car park has been completed by an outside contractor.
9. The path towards the roundabout has been altered as agreed. The paving slabs have been stored.
10. A bulb has been replaced in the cooker hood in the kitchen.
11. The twin taps in the kitchen have been replaced.
12. Clock batteries have been replaced.
13. Three shelves have been fitted to the toilet in the vestry to store toilet supplies etc. (We are aware that the flooring edges need repair - ongoing).
14. The damaged tarmac 'hole' in the drive has been repaired by an outside contractor.
15. The loose paving stones at the front of the church have been restabilised.
16. A broken blind pull string in the church hall has been repaired.
17. All the church doors have been painted with Sadolin. (Side door upper space will be painted once the scaffolding is removed).
18. Outside doors of the church and church hall have been repaired and repainted.
19. Some of the railings have been repainted (on going).
20. A notice board has been fixed to the outside wall near the upper hall.
21. The mat at the entry of the church has been lifted checked and refitted (trip hazard).
22. White line on the outside of the kitchen step has been painted.
23. Fire blanket and extinguisher in kitchen to be moved to the correct place.
24. Fire signs and torches added as requested in fire safety inspection.
25. The Fire Exit door by the disabled toilets has been checked and the hinge mended and refitted.

26. Thumb lock on youth lounge door has been added.
27. The door handles on the flower guild storage cupboards have been repaired.
28. Drains and pipework on the top of the church hall have been repaired.
29. Removal of wax dripped on the carpets at the front of the church.

**NOTES:** We are concerned that the cabling laid to allow remote control and streaming of services is not really suitable to be laid on the flat roof. The cabling does not appear to be suitable for extended outside use (weather and UV) and may cause a problem at some point.

Some masonry has broken away from the lower areas around the steps into the church. This is likely to be frost damage. There are signs that one of the damaged areas has been repaired before.

We are grateful to Nigel Woodbridge for alerting Paul and I when there are H&S concerns, and these will remain the priority actions for maintenance.

***Rob Thornley***