

# ST. PAUL'S

## GIVING SUNDAY 2024



*“Keep a sharp eye out for people who fear God, people of integrity, people who are incorruptible—and appoint them as leaders over groups organized by the thousand, by the hundred, by fifty, and by ten. They’ll be responsible for the everyday work... They will share the load. If you handle the work this way, you’ll have the strength to carry out whatever God commands you, and the people in their settings will flourish also.”*

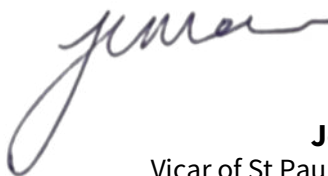
Exodus 18:17-23

The following pages of this booklet are going to ask you to give. To give your time, your prayers, and your money (if you’re able). Why? So that we can see Letchworth transformed into a town of disciples seeking to live in the likeness of Jesus.

Imagine what it would look like if we saw worship and prayer in the streets, not as part of an organised event, but popping up organically. What if we saw Christian literature and art up, in and around the town centre. What if we saw an outpouring of generosity and hospitality.

Those of us who have been to New Wine have seen a glimpse of what it can look like when a small town is living for the Lord without fear, shame or apology. That is my longing for Letchworth, and I believe in my bones that “all things are possible through Christ who strengthens” us. (Phil. 4:13) But it will take us, all of us, with all our strange quirks and imperfections living in the power of the Spirit to see it happen.

Will you join me? I invite you to turn through these pages, to pray as you do so, and to ask the Lord where He might be leading you to play your part in seeing His vision for Letchworth realised.



**Jeni McQuaid**  
Vicar of St Paul’s Letchworth  
with All Saints, Willian & St Mary’s, Old Letchworth

## Ministry Teams

As a church we have a very small number of paid staff. Almost all of the work of the church is done through the generous giving of people's time and talents.

Joining a team not only enables us to continue the work of the church but it can be a great way to get to know people and a huge encouragement to see first hand what God is doing through his church.

Read about the different teams and consider joining one, or more!

### Safeguarding

St Paul's takes safeguarding seriously. We want everyone to feel welcome and safe because we want to show the love of Jesus for all.

Some roles require a criminal record (DBS) check and safeguarding training (online for most roles) are needed to comply with Church of England safeguarding policy.

If you are asked to complete a DBS check or safeguarding training please know it is no reflection on you but we have a moral duty to do everything we can to safeguard the most vulnerable in our community.

Find out about our safeguarding policy including details of the safeguarding requirements on our website:  
[stpaulslethworth.co.uk/safeguarding/](http://stpaulslethworth.co.uk/safeguarding/)



For more information contact our safeguarding officer

**Anne Hignell**

[Safeguarding@stpaulslethworth.co.uk](mailto:Safeguarding@stpaulslethworth.co.uk)

Anne needs someone to support with the safeguarding admin. Checking DBS and training status of volunteers and ensuring renewals at appropriate intervals.

## Children and Families Team



We want every child who comes to St Pauls to have a fantastic time. We want them to meet Jesus and we want them to grow up in the knowledge and love of God. We want to support families and partner with them as they raise their children.



For more information contact our children and families worker

**Emma Vernon**

[Emma.Vernon@stpaulslethworth.co.uk](mailto:Emma.Vernon@stpaulslethworth.co.uk)

### **Ignite**

This year we've seen an increase across all groups but I am particularly short of team for our Ignite group which is ages 7-9 years old. All the sessions can be planned by Emma and you won't need to lead if you don't want to. You need to arrive at 9.30 to meet the rest of the team set up and help with tidy up after the session. Ideally a monthly commitment but less frequently is possible too.

### **Toddlers Plus**

Is a weekly term time group on a Wednesday from 10-11.30am. We would love a few more people to join the refreshment rota which is no more than once per month – make the tea, prep the snacks and chat over the hatch.

### **Messy Church**

Messy Church celebrations happen 3-4 times a year. It's a way of being church for families in a creative way. The next session will be on the afternoon of Good Friday, there will also be one for Light party which is our alternative to Halloween and a Messy Christmas in December. Tasks include setting up, helping prep crafts and food and talking to families.

### **Holiday Club**

This year our Holiday Club is 5th to the 8th August inclusive. Local children come to hear about God in a fun and interactive way. There is so much to get involved in! You can lead a group or be a helper, help the

children make crafts or make the refreshments, run the sound desk or be a time keeper – there are so many different jobs to do. Come and help us share the good news of God with our young people.

**Praying for our Young people** Could you organise a termly prayer diary to send out to people interested in praying for our young people? It would be amazing to have termly updates on what to pray for that term but also what we are thankful for.

## Youth Team

We want our young people to have the spaces, places and opportunities to meet with Jesus, to talk about life, to serve our wider family, to pray together, to reflect on relevant topics and to have lots of fun doing it! We want to equip our young people for their lives ahead and enabling them to know that God goes with them wherever they go.

**Youth!**  
@ST PAUL'S



For more information contact our youth worker

**Claire McDonnell**

[Claire.McDonnell@stpaulsletchworth.co.uk](mailto:Claire.McDonnell@stpaulsletchworth.co.uk)

## Sunday Groups

Would you like to join a team (once a month rota) to talk about God with our young people and eat snacks together? Here are a few options:

Fuse is for school years 5 to 11 (age 9-16) broken into two separate age groups and is held during the 10am service.

SIX:30 Alert! and Afterhours is for school years 5-7 (Alert!) and 8+ (Afterhours). Alert meet before the SIX:30 service and Afterhours after the service.

## Midweek Groups

The Lounge is a small group that meet Wednesdays 4.30-6pm, school years 9-11 (age 13-16) for games, exploring thoughts about God, faith, and the world.

## Production Team

We want everyone to see and hear what's going on in church whether they are sat in the back row or unable to join us in person.



For more information contact

**Andrew John**

Andrew.John@stpaulslethworth.co.uk

## Sound Desk

The sound desk is a lot easier to operate than it looks! Full training is provided. You will be on the rota once a month for the 10am or SIX:30 service.

## Visuals

We use ProPresenter to make the words appear on the screen during services. If you have ever given a PowerPoint presentation you should have no trouble learning this. Full training is provided. You will be on the rota once a month for the 10am or SIX:30 service.

## Communication Team

We want to communicate all the amazing things happening in the life of the church. We would love to hear from you if you have skills in graphic design, web development, proof reading, journalism, marketing, social media, mailchimp or videography.



For more information contact

**Miriam John**

Miriam.John@stpaulslethworth.co.uk

## Powerpoint Notices for Sundays

We have a need for someone to take on the task of putting together the powerpoint slide notices which run before the services.

## Emails

We would love to improve how we communicate via email. Could you be part of a team to help make our weekly church emails better?

## Worship Team

If you love Jesus and have a passion for worshipping Him then we'd love you to think about joining our worship team. We need singers and musicians at both our 10am and SIX:30 services.



For more information contact

**Ali Ribchester**

[Ali.Ribchester@stpaulsletchworth.co.uk](mailto:Ali.Ribchester@stpaulsletchworth.co.uk)

## ChurchSuite Team

ChurchSuite is software used to aid the administration of all parts of church life. This small team helps simplify communication, facilitate small group sign ups, manage the church calendar, track bookings for rooms and equipment, and enable management, communication and rotas of teams. This is an online database and you can use your own device and help wherever and whenever.



For more information contact

**Beki Pinco**

[Beki.Pinco@stpaulsletchworth.co.uk](mailto:Beki.Pinco@stpaulsletchworth.co.uk)

## Mission Partners Team

Do you have a heart for mission? The team is responsible for promoting the work of our Mission Partners to St Paul's and providing a greater awareness and encouraging interest in the invaluable work they perform. They form key relationships with local, national and international Mission Partners, helping nurture our support. We conduct annual reviews with our mission partners, enabling St Paul's to faithfully support, spiritual stewardship, and facilitating the growth of our mission through our partners. The team meet quarterly.



For more information contact

**Dan Pinco**

[Dan.Pinco@stpaulsletchworth.co.uk](mailto:Dan.Pinco@stpaulsletchworth.co.uk)

## Sunday Services Team

We have three services every Sunday. We need a team of people who love God and our Church to welcome people, read the bible, lead intercessions and serve refreshments.



For more information contact our Vicar

**Jeni McQuaid**

Jeni.McQuaid@stpaulsletchworth.co.uk

### Prayer

Leading the church intercessions during the services.  
Speak to **Carole Rose** for more information.

### Bible Reading

You will be asked to read 2 or 3 times a year at the 10.00am service and occasional special services. All new readers have a brief training session in Church.  
Speak to **Christine Staddon** for more information.

### Refreshments

10.00am - Teams of 2 arrive by 9.30am to set up in the kitchen and then serve refreshments and clear up after the service.  
SIX:30 - Served before the service, arrive by 5.45pm to set up.  
Speak to **Suzanne Gillard** for more information.

### Welcome

Working in pairs, you are the first point of contact to welcome everyone at services. Also supporting the wardens and worship leaders to ensure the service runs smoothly.

### Prayer Ministry

At the end of Sunday services we love to be able to offer to pray with people. We can only do this with more people joining the team.



## Seniors Ministry

We want to fight loneliness and isolation by providing ways for the older generation to connect with each other, the church community and with God.



For more information contact

**Amanda Ferris**

[Amanda.Ferris@allsaintswillian.org.uk](mailto:Amanda.Ferris@allsaintswillian.org.uk)

### **Luncheon club**

Mondays in term time. Help needed with cooking, washing up and transport.

Speak to **Julie Goodwyn** for more information.

### **Gateway**

A monthly social group for the older generation.

Speak to **Judy Watson** for more information.

### **Lifts to Church**

Giving a lift to the 8.30am and 10.00am service to people who otherwise are unable to come. Generally 4 lifts in 3 months.

### **Home Packs**

Home packs are produced monthly and sent to around 60 people.

Speak to **Vicky Cameron** for more information.

### **Mothers Union (MU)**

MU meet on the second Wednesday of the month in church and enjoy a short time of worship followed by a speaker or seasonal activity.

Speak to **Rosemary Cowie** for more information.



## Connect Group Leaders

Connect groups are at the heart of how we build relationships and disciple one another. We want to support, train and encourage connect group leaders. Connect groups run for one term and meet weekly or fortnightly. Commitment is for one term but many of our leaders continue to run groups with new topics from one term to the next. We run Alpha 3 times a year and also have some longstanding home Groups.



For more information contact

**Nick Smith & Clare Townsend**

[Nick.Smith@stpaulslethworth.co.uk](mailto:Nick.Smith@stpaulslethworth.co.uk)



## Christmas and Easter Journeys Team

Each year we welcome hundreds of school children through our doors to explore the Christmas and Easter stories in a memorable, interactive way. There are lots of ways to get involved; preparing resources, costumed actor, setting up scenes, children's guide, serving lunch to team, craft helper, end of week clear up.

One week only in early in Advent/ Lent.



For more information contact

**Pam Hull**

[Pam.Hull@stpaulslethworth.co.uk](mailto:Pam.Hull@stpaulslethworth.co.uk)

## PCC

The PCC comprises members from the congregation and aims to provide Mission Shaped Leadership that sets vision and strategy. PCC members work with the clergy and church wardens to manage the church building and finances and discern God's will for the church. Meetings are every other month; commitment is for 3 years.



For more information contact our PCC Secretary

**Keith Blundell**

[Keith.Blundell@stpaulslethworth.co.uk](mailto:Keith.Blundell@stpaulslethworth.co.uk)

## Care Team

We want show God's love and support people when they face times of strain. We support the bereaved, visit the sick, provide meals and take communion into the homes of those who can't make it to church.



For more information contact our Associate Vicar

**Nick Smith**

[Nick.Smith@stpaulsletchworth.co.uk](mailto:Nick.Smith@stpaulsletchworth.co.uk)

## Love in Action Team

We want to show the Light and Love of Jesus to the wider community. We do this though love in action. Opening our doors wide. Sharing what we have and helping those in need.



For more information contact

**Beccie Galloway & Emma Hitchin-Reeves**

[Beccie.Galloway@stpaulsletchworth.co.uk](mailto:Beccie.Galloway@stpaulsletchworth.co.uk)

[Emma.Hitchin-Reeves@stpaulsletchworth.co.uk](mailto:Emma.Hitchin-Reeves@stpaulsletchworth.co.uk)



## Community Café

Community Café is the first Saturday every month (except Jan and Aug) event on Saturday mornings.

We need more people to join the early morning team Fridays 8-9am moving boxes to the church from the church hall. The set up team on Friday morning before Community Cafe each month from 9.30 - 11.30am. Also the clear down team from 12pm on Saturdays after the Café.

## Partnering with others

We partner with other local groups including the Letchworth Foodbank, Make Lunch and the Uniform Bank.

## Events

We would love to put on annual community events such as a summer Fun Day but we need to grow our team to help plan and man these events.

## Behind the Scenes Team

We want our church buildings and grounds to be safe, clean and welcoming. We are currently without a church warden so please contact the sub-team leaders directly.

### Grounds Team

Help clearing leaves and pruning bushes.

Speak to **Huw Nicholas** for more information.

### Maintenance Team

Minor repairs, light maintenance and liaise with contractors.

Speak to **Rob Thornley** for more information.

### Altar Team

Caring for the church linen and silverware and maintaining stocks of communion supplies.

Speak to **Judith Nash** for more information.

### Spring Cleaning

Whole church activity once a year, many hands make light work.

Dusting, polishing maybe a bit of scrubbing. Refreshments provided.

### Flowers

The Flower Guild decorate the Church for 40 weeks of the year. You will be asked to help 2 or 3 times a year and at the major festivals. Training available if needed.

Speak to **Christine Staddon** for more information.

### Professional Skills

Do you ever wonder if you can use the skills from your day job to support the work of the church? We need people with professional skills in all areas to help meet our legal obligations, write policies, apply for grants, manage teams and so much more. Contact **Jeni** to start a conversation.

Please fill in the form at the back of this booklet to let us know which teams you would be interested in getting involved with.

If you have read through these pages and don't see where you could fit in but you're willing please write something in the "tell us more" box and someone will be in touch to help you find your place.

If you feel you can't get involved in a team or you are already involved in other ways please consider if you could support one or more of the ministry teams in prayer.

# Prayer

Prayer is at the heart of our life together. We pray individually, in small groups and together during our church services.

We want to make it easy for everyone of you to join with us in praying for the work God is doing.

## Prayer Resources

Every month the prayer team publishes a prayer diary with a daily prompt you can use in your prayers. The prayer team also produce a weekly prayerful reflection which you can read as you take time to connect with God.

These resources are available to download from the church website: [stpaulsletchworth.co.uk/prayer](http://stpaulsletchworth.co.uk/prayer)

## Lunchtime Prayer

Lunchtime Prayer is an online meeting (via zoom) where we reflect on scripture and pray together. There is no pressure to pray aloud.

## Wednesday Lunchtime Communion

Every Wednesday we invite you to join us in prayer at our lunchtime communion service. 12 noon every Wednesday.

Please consider if you could make time in your routine to pray. We would love to grow our prayer team. If you have a heart for prayer please get in touch.



For more information contact our Vicar

**Jeni McQuaid**

[Jeni.McQuaid@stpaulsletchworth.co.uk](mailto:Jeni.McQuaid@stpaulsletchworth.co.uk)

# Financial Giving

Financial giving enables us to see lives transformed by the light and love of Jesus. We are so grateful for the generous financial giving which allows God's ministry to continue flourishing.

## The Challenge

Our costs have gone up. The simple fact is we need financial giving to increase to meet those increasing costs. Here is a short summary of the current financial position:

To bridge the gap and enable our ministry to flourish we need the grace of giving to provide an additional £13,520 this year – or £260 per week.

Ministry team	£2,840/week
Mission external	£385/week
Local mission	£126/week
Church running costs	£1438/week
<b>Total need</b>	<b>£4,789/week</b>
Actual received	£4,529/week
<b>Shortfall</b>	<b>£260/week</b> <b>£13,520 over</b> <b>12 months</b>

## How Much

How do we decide how much to give?

There is no one, easy answer for everyone. We are called to love God and our neighbour and our giving is an expression of that love.

This table shows an example of how small increases in giving can help us achieve our target:

Is it time to join a scheme or to increase your Giving to God's work through the church?

This many people	Increasing weekly giving by	Equals this much extra
50	£1	£50
30	£2	£60
15	£10	£150
To meet our weekly target		£260

## Ways to Give

There are many ways to give money in support of the mission and ministry of St Paul's. Simply choose the way that is the most convenient for you.

- Regular or one-off bank transfers to St Pauls PCC at:  
Sort Code: 60-13-08  
Account Number: 58833986  
Account Name: ST PAULS CHURCH
- Setting up a standing order using the forms at the back of the church
- Online at: [www.stpaulsletchworth.co.uk/donate](http://www.stpaulsletchworth.co.uk/donate) where you can make one-off or monthly donations
- Envelopes in the weekly plate
- Payroll Giving (CAF voucher via an employer)
- Legacy gift as part of a will

## Gift Aid

If you are a UK taxpayer, you can help St Paul's by signing a Gift Aid Declaration. 97% of regular donors use Gift Aid which currently increases the value of your giving by 25p in each £1.

A gift aid declaration is available to download here:  
[stpaulsletchworth.co.uk/giftaid](http://stpaulsletchworth.co.uk/giftaid)

If you are a higher rate tax payer you may be able to reclaim the additional tax paid on any Gift Aid donations or you could consider payroll giving where your gift is deducted from your pre-tax salary.

*giftaid it*

For more information contact our church treasurer

**Chris Dingwall**

[Chris.Dingwall@stpaulsletchworth.co.uk](mailto:Chris.Dingwall@stpaulsletchworth.co.uk)

# Get Involved

Please tick the areas you are interested in below and the team leader will contact you. Please return form in the offertory plate by 3rd March or complete online.

## Financial Giving

I would like to find out more about financial giving. \*

## Sunday Teams

Which teams are you interested in?

- |  |                                     |                                |
|--|-------------------------------------|--------------------------------|
| <input type="checkbox"/> Bible Reading | <input type="checkbox"/> Worship    | <input type="checkbox"/> Kids  |
| <input type="checkbox"/> Prayer        | <input type="checkbox"/> Production | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Refreshments  | <input type="checkbox"/> Welcome    |                                |

Which service(s) do you attend most often?

- 8:30am    10am    SIX:30

## More-Than-Sunday Teams

Which teams are you interested in?

- |  |                                       |                                  |
|--|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Connect Groups                | <input type="checkbox"/> Grounds      | <input type="checkbox"/> Kids    |
| <input type="checkbox"/> Love in action                | <input type="checkbox"/> Maintenance  | <input type="checkbox"/> Youth   |
| <input type="checkbox"/> Mission Partners              | <input type="checkbox"/> Flowers      | <input type="checkbox"/> Seniors |
| <input type="checkbox"/> Communications                | <input type="checkbox"/> Spring Clean | <input type="checkbox"/> Prayer  |
| <input type="checkbox"/> Christmas /<br>Easter Journey | <input type="checkbox"/> Altar        | <input type="checkbox"/> Care    |
|  | <input type="checkbox"/> ChurchSuite  |                                  |

**Tell us more...** Let us know anything else to help you get connected to a team

Name:

Phone Number:

Email Address:

Scan here to  
complete this  
form online



\* By ticking this box our treasurer Chris will contact you to help

**Data protection** Data entered on this form will be stored on ChurchSuite and used to administer teams and rotas. Our privacy policy can be found on the website at: [stpaulslethworth.co.uk/privacy-policy/](http://stpaulslethworth.co.uk/privacy-policy/)