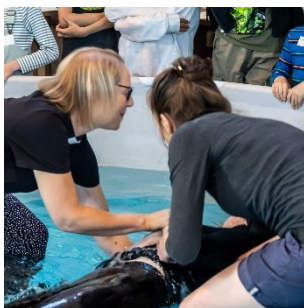


# ST. PAUL'S

## GIVING SUNDAY 2023



*“Keep a sharp eye out for people who fear God, people of integrity, people who are incorruptible—and appoint them as leaders over groups organized by the thousand, by the hundred, by fifty, and by ten. They’ll be responsible for the everyday work... They will share the load. If you handle the work this way, you’ll have the strength to carry out whatever God commands you, and the people in their settings will flourish also.”*

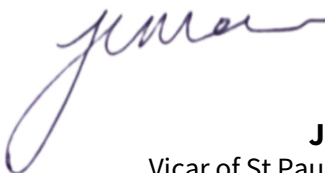
Exodus 18:17-23

The following pages of this booklet are going to ask you to give. To give your time, your prayers, and your money (if you’re able). Why? So that we can see Letchworth transformed into a town of disciples seeking to live in the likeness of Jesus.

Imagine what it would look like if we saw worship and prayer in the streets, not as part of an organised event, but popping up organically. What if we saw Christian literature and art up, in and around the town centre. What if we saw an outpouring of generosity and hospitality.

Those of us who have been to New Wine have seen a glimpse of what it can look like when a small town is living for the Lord without fear, shame or apology. That is my longing for Letchworth, and I believe in my bones that “all things are possible through Christ who strengthens” us. (Phil. 4:13) But it will take us, all of us, with all our strange quirks and imperfections living in the power of the Spirit to see it happen.

Will you join me? I invite you to turn through these pages, to pray as you do so, and to ask the Lord where He might be leading you to play your part in seeing His vision for Letchworth realised.



**Jeni McQuaid**

Vicar of St Paul’s Letchworth  
with All Saints, Willian & St Mary’s, Old Letchworth

## Ministry Teams

As a church we have a very small number of paid staff. Almost all of the work of the church is done through the generous giving of people's time and talents.

Joining a team not only enables us to continue the work of the church but it can be a great way to get to know people and a huge encouragement to see first hand what God is doing through his church.

Read about the different teams and consider joining one, or more!

### Safeguarding

St Paul's takes safeguarding seriously. We want everyone to feel welcome and safe because we want to show the love of Jesus for all.

Some roles require a criminal record (DBS) check and safeguarding training (online for most roles) are needed to comply with Church of England safeguarding policy.

If you are asked to complete a DBS check or safeguarding training please know it is no reflection on you but we have a moral duty to do everything we can to safeguard the most vulnerable in our community.

Find out about our safeguarding policy including details of the safeguarding requirements on our website:

[stpaulslethworth.co.uk/safeguarding/](http://stpaulslethworth.co.uk/safeguarding/)



For more information contact our safeguarding officer

**Anne Hignell**

[Safeguarding@stpaulslethworth.co.uk](mailto:Safeguarding@stpaulslethworth.co.uk)

Anne needs someone to support with the safeguarding admin. Checking DBS and training status of volunteers and ensuring renewals at appropriate intervals.

## Children and Families Team

We want every child who comes to St Pauls to have a fantastic time. We want them to meet Jesus and we want them to grow up in the knowledge and love of God. We want to support families and partner with them as they raise their children.



For more information contact our children and families worker

**Emma Vernon**

[Emma.Vernon@stpaulslethworth.co.uk](mailto:Emma.Vernon@stpaulslethworth.co.uk)

### **Lift Off & Junior Church**

This year the numbers of children has steadily grown but that means we need more helpers! Lift Off for 0-3s and Junior Church for 4-9s. All the sessions are planned by Emma and you won't need to lead if you don't want to. You need to arrive at 9.30 to meet the rest of the team for the day and set up then you will be able to leave promptly after the children have gone back to their parents. We ask for a minimum commitment of once a half term that's 6 times a year (more if you are able).

### **Altogether Services**

Held on the first Sunday of every month we love having everyone worshipping God together from the youngest to the oldest. Once a term the team get together to plan the Altogether services. The team plan crafts, lead prayers, bible reading and perform as puppets! You can choose how you help whether it's behind the scenes with planning, preparing and then helping the children with craft or up front leading the prayers or bible reading each month if you like. We are very keen to ensure this service is for everyone so come and help us achieve that.

### **Toddlers Plus & Babies Plus**

Chatting to parents/carers, playing with babies/toddlers, drinking tea and making people feel welcome. We want to make good relationships with these families so ideally, we would ask team to join us as frequently as possible. Or join the refreshment rota which is no more than once per month – make the tea, prep the snacks and chat over the hatch.

Toddlers Plus: Wednesdays during term time 10-11.30am

Babies Plus: Wednesdays during term time 1.30pm-2.45pm

### **Who Let the Dads Out (WLTD0)**

A group for young children and their dads, grandads and father figures. 2nd Saturday of each month 10.00am – 11.30am You can get involved by cooking bacon, setting up at 9.00am, chatting to dads/granddads, helping with craft, clearing up, eating bacon rolls!

### **Messy Church**

Messy Church celebrations happen 3 times a year. It's a way of being church for families in a creative way. The sessions are 4.30pm-6pm on a Wednesday with help needed with set up from 3.30/4pm, cooking dinner, food shopping, games, craft, chatting to families, clearing away.

### **Holiday Club**

In 2022 we had 80 children for four fun filled mornings in July. With enough team members this year will be even better. You can lead a group or be a helper, help the children make crafts or make the refreshments, run the sound desk or be a time keeper – there are so many different jobs to do. Come and help us share the good news of God with our young people.

This year's dates are 24<sup>th</sup>-27<sup>th</sup> July 2023

### **Production Team**

We want everyone to see and hear what's going on in church whether they are sat in the back row or unable to join us in person.



For more information contact

**Andrew John**

[Andrew.John@stpaulsletchworth.co.uk](mailto:Andrew.John@stpaulsletchworth.co.uk)

### **Sound Desk**

The sound desk is a lot easier to operate than it looks! Full training is provided. You will be on the rota once a month for the 10am or SIX:30 service.

### **Visuals**

We use ProPresenter to make the words appear on the screen during services. If you have ever given a PowerPoint presentation you should have no trouble learning this. Full training is provided. You will be on the rota once a month for the 10am or SIX:30 service.

## Youth Team

We want our young people to have fun and meet Jesus. We want to prepare them for the big challenges and changes ahead for them. Equipping them and reassuring them that God goes with them whatever lies ahead.



For more information contact our youth worker

**Claire McDonnell**

[Claire.McDonnell@stpaulslethworth.co.uk](mailto:Claire.McDonnell@stpaulslethworth.co.uk)

## Sunday Groups

Fuse is for school years 5 to 8 (age 9-13) and is held during the 10am service. Would you like to join a team (once a month rota) to talk about God with our young people and eat snacks together?

### Impact

Is held on the 1st Sunday afternoon of the month for school years 5-8 (age 9-13) It's an informal youth group for our young people to come along with their friends and play games, have some dinner, crafts and more. Could you help run a session? Cook some pizza? It's once a month from 4-5.30pm with time needed either side for set up and clear down.

### The Lounge

Is a small group that meet Wednesdays 4.30-6pm, school years 7-9 (age 11-15) for games, exploring thoughts about God, faith, and the world.

## ChurchSuite Team

ChurchSuite is software used to aid the administration of all parts of church life. This small team helps simplify communication, facilitate small group sign ups, manage the church calendar, track bookings for rooms and equipment, and enable management, communication and rotas of teams. This is an online database and you can use your own device and help wherever and whenever.



For more information contact

**Beki Pinco**

[Beki.Pinco@stpaulslethworth.co.uk](mailto:Beki.Pinco@stpaulslethworth.co.uk)

### **Worship Team**

If you love Jesus and have a passion for worshipping Him then we'd love you to think about joining our worship team. We need singers and musicians at both our 10am and SIX:30 services.



For more information contact

**Ali Ribchester**

[Ali.Ribchester@stpaulslethworth.co.uk](mailto:Ali.Ribchester@stpaulslethworth.co.uk)

### **Communication Team**

We want to communicate all the amazing things happening in the life of the church. We would love to hear from you if you have skills in graphic design, web development, proof reading, journalism, marketing, social media, mailchimp or videography.



For more information contact

**Miriam John**

[Miriam.John@stpaulslethworth.co.uk](mailto:Miriam.John@stpaulslethworth.co.uk)

### **Mission Partners Team**

Do you have a heart for mission? The team is responsible for promoting the work of our Mission Partners to St Paul's and providing a greater awareness and encouraging interest in the invaluable work they perform. They form key relationships with local, national and international Mission Partners, helping nurture our support. We conduct annual reviews with our mission partners, enabling St Paul's to faithfully support, spiritual stewardship, and facilitating the growth of our mission through our partners. The team meet quarterly.



For more information contact

**Dan Pinco**

[Dan.Pinco@stpaulslethworth.co.uk](mailto:Dan.Pinco@stpaulslethworth.co.uk)



## Sunday Services Team

We have three services every Sunday. We need a team of people who love God and our Church to welcome people, read the bible, lead intercessions and serve refreshments.



For more information contact our Vicar

**Jeni McQuaid**

[Jeni.McQuaid@stpaulsletchworth.co.uk](mailto:Jeni.McQuaid@stpaulsletchworth.co.uk)

### Prayer

Leading the church intercessions during the services.  
Speak to **Carole Rose** for more information.

### Bible Reading

You will be asked to read 2 or 3 times a year at the 10.00am service and occasional special services. All new readers have a brief training session in Church.

Speak to **Christine Staddon** for more information.

### Refreshments

10.00am - Teams of 2 arrive by 9.30am to set up in the kitchen and then serve refreshments and clear up after the service.

SIX:30 - Served before the service, arrive by 5.45pm to set up.

Speak to **Suzanne Gillard** for more information.

### Welcome

Working in pairs, you are the first point of contact to welcome everyone at services. Also supporting the wardens and worship leaders to ensure the service runs smoothly.





## Seniors Team

We want to fight loneliness and isolation by providing ways for the older generation to connect with each other, the church community and with God.



For more information contact

**Amanda Ferris**

[Amanda.Ferris@allsaintswillian.org.uk](mailto:Amanda.Ferris@allsaintswillian.org.uk)

### Luncheon club

Mondays in term time. Help needed with cooking, washing up and transport.

Speak to **Julie Goodwin** for more information.

### Gateway

A monthly social group for the older generation.

Speak to **Judy Watson** for more information.

### Lifts to Church

Giving a lift to the 8.30am and 10.00am service to people who otherwise are unable to come. Generally 4 lifts in 3 months.

### Home Packs

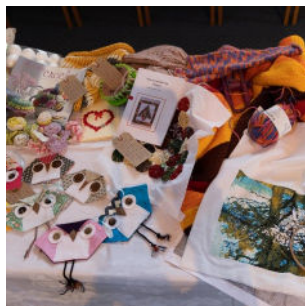
Home packs are produced monthly and sent to around 60 people.

Speak to **Vicky Cameron** for more information.

### Mothers Union (MU)

MU meet on the second Wednesday of the month in church and enjoy a short time of worship followed by a speaker or seasonal activity.

Speak to **Jill Thompson** for more information.



## Connect Group Leaders

Connect groups are at the heart of how we build relationships and disciple one another. We want to support, train and encourage connect group leaders. Connect groups run for one term and meet weekly or fortnightly. Commitment is for one term but many of our leaders continue to run groups with new topics from one term to the next. We run Alpha 3 times a year and also have some longstanding home Groups.



For more information contact

**Clare Townsend**

[Clare.Townsend@stpaulsletchworth.co.uk](mailto:Clare.Townsend@stpaulsletchworth.co.uk)

## Christmas and Easter Journeys Team

Each year we welcome hundreds of school children through our doors to explore the Christmas and Easter stories in a memorable, interactive way. There are lots of ways to get involved; preparing resources, costumed actor, setting up scenes, children's guide, serving lunch to team, craft helper, end of week clear up.

One week only in early in Advent/ Lent.



For more information contact

**Pam Hull**

[Pam.Hull@stpaulsletchworth.co.uk](mailto:Pam.Hull@stpaulsletchworth.co.uk)

## PCC

PCC aims to provide Mission Shaped Leadership that sets vision and strategy. PCC members work with the clergy and church wardens to manage the church building and finances and discern God's will for the church.



For more information contact our PCC Secretary

**Keith Blundell**

[Keith.Blundell@stpaulsletchworth.co.uk](mailto:Keith.Blundell@stpaulsletchworth.co.uk)

## Care Team

We want show God's love and support people when they face times of strain. We support the bereaved, visit the sick, provide meals and take communion into the homes of those who can't make it to church.



For more information contact our Associate Vicar

**Nick Smith**

Nick.Smith@stpaulsletchworth.co.uk

## Love in Action Team

We want to show the Light and Love of Jesus to the wider community. We do this though love in action. Opening our doors wide. Sharing what we have and helping those in need.



For more information contact

**Beccie Galloway & Emma Hitchin-Reeves**

Beccie.Galloway@stpaulsletchworth.co.uk

Emma.Hitchin-Reeves@stpaulsletchworth.co.uk



## Community Café

Community Café is a monthly event on Saturday mornings.

## Warm Welcome Space

In the colder months our warm welcome space provided a warm place, friendly chat and hot drinks.

## Partnering with others

We partner with other local groups including the Letchworth Foodbank, Make Lunch and the Uniform Bank.

## Events

We would love to put on annual community events such as a summer Fun Day but we need to grow our team to help plan and man these events.

## Behind the Scenes Team

We want our church buildings and grounds to be safe, clean and welcoming. We are currently without a church warden so please contact the sub-team leaders directly.

### Grounds Team

Help clearing leaves and pruning bushes.

Speak to **Huw Nicholas** for more information.

### Maintenance Team

Minor repairs, light maintenance and liaise with contractors.

Speak to **Rob Thornley** for more information.

### Altar Team

Caring for the church linen and silverware and maintaining stocks of communion supplies.

Speak to **Judith Nash** for more information.

### Spring Cleaning

Whole church activity once a year, many hands make light work.

Dusting, polishing maybe a bit of scrubbing. Refreshments provided.

### Flowers

The Flower Guild decorate the Church for 40 weeks of the year. You will be asked to help 2 or 3 times a year and at the major festivals. Training available if needed.

Speak to **Christine Staddon** for more information.

Please fill in the form at the back of this booklet to let us know which teams you would be interested in getting involved with.

If you have read through these pages and don't see where you could fit in but you're willing please write something in the "tell us more" box and someone will be in touch to help you find your place.

If you feel you can't get involved in a team or you are already involved in other ways please consider if you could support one or more of the ministry teams in prayer.

# Prayer

Prayer is at the heart of our life together. We pray individually, in small groups and together during our church services.

We want to make it easy for everyone of you to join with us in praying for the work God is doing.

## Prayer Resources

Every month the prayer team publishes a prayer diary with a daily prompt you can use in your prayers. This might be to pray for a specific event happening in church or for situations affecting our wider community such as the cost-of-living crisis.

The prayer team also produce a weekly prayerful reflection which you can read as you take time to connect with God.

These resources are available to download from the church website: [stpaulsletchworth.co.uk/prayer](http://stpaulsletchworth.co.uk/prayer)

## Prayer Meetings

The Joint Churches Prayer Meeting is a monthly opportunity to pray with people from all three churches in the benefice: St Paul's, All Saints and St Mary's.

Lunchtime Prayer is an online meeting (via zoom) where we reflect on scripture and pray together. There is no pressure to pray aloud.

Please consider if you could make time in your routine to pray. We would love to grow our prayer team. If you have a heart for prayer please get in touch.



For more information contact our Vicar

**Jeni McQuaid**

[Jeni.McQuaid@stpaulsletchworth.co.uk](mailto:Jeni.McQuaid@stpaulsletchworth.co.uk)

# Financial Giving

Financial giving enables us to show the light and love of Jesus to all. We are so grateful for the generous financial giving which allows our ministry to continue flourishing.

## The Challenge

Our costs have gone up. The simple fact is we need financial giving to increase to meet those increasing costs. Here is a short summary of the current financial position:

To bridge the gap and enable our ministry to flourish we need the grace of giving to provide an additional £13,520 this year – or £260 per week.

Ministry team	£2,840/week
Mission external	£385/week
Local mission	£126/week
Church running costs	£1438/week
<b>Total need</b>	<b>£4,789/week</b>
Actual received	£4,529/week
<b>Shortfall</b>	<b>£260/week</b> <b>£13,520 over 12 months</b>

## How Much

How do we decide how much to give?

There is no one, easy answer for everyone. We are called to love God and our neighbour and our giving is an expression of that love.

This table shows an example of how small increases in giving can help us achieve our target:

Is it time to join a scheme or to increase your Giving to God's work through the church?

This many people	Increasing weekly giving by	Equals this much extra
50	£1	£50
30	£2	£60
15	£10	£150
To meet our weekly target		£260

## Ways to Give

There are many ways to give money in support of the mission and ministry of St Paul's. Simply choose the way that is the most convenient for you.

- Regular or one-off bank transfers to St Pauls PCC at:  
Sort Code: 60-13-08  
Account Number: 58833986
- Setting up a standing order using the forms at the back of the church
- Online at: [www.stpaulslethworth.co.uk/donate](http://www.stpaulslethworth.co.uk/donate) where you can make one-off or monthly donations
- Envelopes in the weekly plate
- Payroll Giving (CAF voucher via an employer)
- Legacy gift as part of a will

## Gift Aid

If you are a UK taxpayer, you can help St Paul's by signing a Gift Aid Declaration. 97% of regular donors use Gift Aid which currently increases the value of your giving by 25p in each £1.

A gift aid declaration is available to download here:  
[stpaulslethworth.co.uk/giftaid](http://stpaulslethworth.co.uk/giftaid)

If you are a higher rate tax payer you may be able to reclaim the additional tax paid on any Gift Aid donations or you could consider payroll giving where your gift is deducted from your pre-tax salary.

*giftaid it*

For more information contact our church treasurer

**Chris Dingwall**

[Chris.Dingwall@stpaulslethworth.co.uk](mailto:Chris.Dingwall@stpaulslethworth.co.uk)



## Get Involved

Please tick the areas you are interested in below and the team leader will contact you. Please return form in the offertory plate by 26<sup>th</sup> March or complete online.

### Financial Giving

☐ I would like to find out more about financial giving. \*

### Sunday Teams

Which teams are you interested in?

- |  |                                     |                                |
|--|-------------------------------------|--------------------------------|
| <input type="checkbox"/> Bible Reading | <input type="checkbox"/> Worship    | <input type="checkbox"/> Kids  |
| <input type="checkbox"/> Prayer        | <input type="checkbox"/> Production | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Refreshments  | <input type="checkbox"/> Welcome    |                                |

Which service(s) do you attend most often?

- ☐ 8:30am   ☐ 10am   ☐ SIX:30

### More-Than-Sunday Teams

Which teams are you interested in?

- |  |                                       |                                  |
|--|---------------------------------------|----------------------------------|
| <input type="checkbox"/> Connect Groups                | <input type="checkbox"/> Grounds      | <input type="checkbox"/> Kids    |
| <input type="checkbox"/> Love in action                | <input type="checkbox"/> Maintenance  | <input type="checkbox"/> Youth   |
| <input type="checkbox"/> Mission Partners              | <input type="checkbox"/> Flowers      | <input type="checkbox"/> Seniors |
| <input type="checkbox"/> Communications                | <input type="checkbox"/> Spring Clean | <input type="checkbox"/> Prayer  |
| <input type="checkbox"/> Christmas /<br>Easter Journey | <input type="checkbox"/> Altar        | <input type="checkbox"/> Care    |
|  | <input type="checkbox"/> ChurchSuite  |                                  |

**Tell us more...** Let us know anything else to help you get connected to a team

Name:

Phone Number:

Email Address:

\* By ticking this box our treasurer Chris will contact you to help

**Data protection** Data entered on this form will be stored on ChurchSuite and used to administer teams and rotas. Our privacy policy can be found on the website at: [stpaulslethworth.co.uk/privacy-policy/](http://stpaulslethworth.co.uk/privacy-policy/)

Scan here to  
complete this  
form online

