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**Gift Aid Declaration for Regular Giving**

St Paul’s, Letchworth Garden City PCC

*If you are a UK taxpayer and eligible to Gift Aid your donation, please complete the form below and:*

* *Drop into the collection plate at the back of church on a Sunday;*
* *Hand it into the Church office, marked for the CMF secretary; or*
* *Email a scanned copy to Chris.Dingwall@stpaulsletchworth.co.uk with ‘For the attention of the CMF secretary’ in the title.*

*This will increase your gift by 25p for every £1 given (at current rate), at no extra cost to you or us. Thank you.*

Please treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Title \_\_\_\_\_\_\_\_\_\_\_Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (including postcode): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes:**

1. Please notify the church/PCC if you:

• Want to cancel this declaration

• Change your name or home address

• No longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.

2. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask

HM Revenue and Customs to adjust your tax code.

St Paul’s, Letchworth Garden City is a Charity Registered in England and Wales No 1133066

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